

Cross Country Infrastructure Services Health and Safety Posting

RE: Health and Safety Policy and for CCIS Branches under Face Cover Mandate

CCIS Branches under state or county Face Cover Mandate are required to comply with this policy while on CCIS property (in the office or vehicle with a co-worker or client) until the order is lifted.

Branches under state or county Face Cover Mandate are required to follow the following Guidelines:

1. We protect others by protecting ourselves. Respect a coworker's workspace by maintaining a social distancing of at least 6 feet.
2. With the exceptions listed below, employees are required to wear a face covering if they are unable to maintain social distancing of at least 6 feet from others.
3. CCIS Employees are required to wear a face cover or shield anytime they are working directly with a client or the public.
4. You may wear face coverings anytime you are concerned about catching a virus.
5. Visitors are required to wear face cover or shield when on company property if they are unable to maintain social distancing of at least 6 feet from others.
6. Restrict deliveries and visitors from entering the office as much as possible.
7. DO NOT COME TO WORK IF EXPERIENCING SYMPTOMS. Contact your Branch Manager and Call AXIOM at (877)502-9466.
8. Outside Sales are required to practice social distancing and wear a face cover or shield if they are unable to maintain social distancing of at least 6 feet from clients or the public.

Face coverings may include face shield, homemade masks, scarfs, bandanas, or a handkerchief. CDC Face Covering Recommendations can be found on the CDC website: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>. CCIS has provided masks, "Gator Type" face coverings and/or face shields to all CCIS employees. Contact your Manager if you need face coverings or shield.

Face coverings do not need to be worn in the following circumstances:

- When you are at your desk, while maintain 6 feet distance from others or alone in your office;
- When exercising outside or engaging in physical activity outside;
- While driving alone or with passengers who are part of the same household as the driver;
- When doing so poses a greater mental or physical health, safety, or security risk (Contact your Manager or Human Resources if this applies to you);
- While pumping gas or operating outdoor equipment;
- Welding or spark producing activities;
- When consuming food or drink.

Please note: Face coverings are not a replacement for social distancing. Employees should continue the following habits while in public:

- Avoid hand shaking or physical contact with others.
- Wash your hands with soap as frequently as possible, especially before eating, before you leave home and when you return;
- staying at least six feet away from others;
- avoiding touching nose or face;
- not using disposable masks more than three times; and
- washing reusable cloth masks regularly to prevent the spread of the virus.

Follow CDC recommendation regarding care and maintenance of face coverings.

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-to-wash-cloth-face-coverings.html>

Thank You,

Jay S. Spivak CSP, SMS | Director of Health and Safety
Cross Country Infrastructure Services, Inc



**PLEASE PRACTICE SOCIAL
DISTANCING**

**MAINTAIN AT LEAST
6 FOOT DISTANCE FROM
OTHERS**

Thank you