



CCIS TOOLBOX TALKS

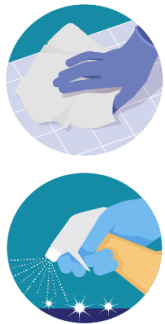
CCIS Branch Disinfecting Guidance

During the activation of the CCIS Pandemic Plan <http://crosscountryis.com/intranet-covid19> disposable gloves, Face Cover and Shields are available for all employees to wear while in the office. In addition, all CCIS Branches are to disinfect High Access Touch Points at least once per day. Some touch points require more frequent disinfecting, depending on how frequently different people access the area.

High Access Public Touch Points Include but Not Limited to:

- Doorknobs, Push Plates & Handles
- Keypad entry, Call / Doorbell button
- Keyboard, Mouse, Printers & Calculators
- Restroom, Customer and Will Call Counters
- Coffee Machine & Areas
- Phones, tablets, Touch screen & Remote Control
- Form Signing clipboard and pen

General Disinfecting Procedure



1. Wash hands and put on disposable gloves which MUST be worn when cleaning and disinfecting.
2. Face Cover and Shields are available for employees who wish to use them.
3. Use CDC Guidance below to conduct disinfecting activities
4. Dispose of cleaning rags and PPE in a waste bag, tied bag closed and put in dumpster
5. Wash hands after disinfecting activities.

CDC General Disinfecting Guidance

- Clean the area or item with soap and water or another detergent if it is dirty. Then, use disinfectant.
- **Recommend use of [EPA-registered household disinfectant](#).**
- **Disinfect with an EPA-registered household disinfectant.** [These disinfectants](#) meet EPA's criteria for use against COVID-19.
- **Follow the instructions on the label** to ensure safe and effective use of the product.

