

LIFT TRUCK OPERATOR'S DAILY INSPECTION ELECTRIC LIFT TRUCKS

Inspector/Operators Name _____ Hour Meter Reading (start of week) _____
 Shift (circle one) 1 2 3 Model # _____ Serial # _____
 Department _____ Special Attachments _____

IMPORTANT!

This machine must be checked by the Inspector/Operator daily.

Daily Inspection checklist for week
 Beginning _____, 20____

	Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday	
	OK	Needs Attn.	OK	Needs Attn.	OK	Needs Attn.	OK	Needs Attn.	OK	Needs Attn.	OK	Needs Attn.	OK	Needs Attn.
1. Battery Compartment – inspect for cleanliness and electrolyte level.														
2. Battery Connector – inspect connection.														
3. Tires – check for foreign particles, gouges and cuts. Check pneumatic tire pressure.														
4. Mast/Attachment – check for loose or missing bolts and damage. Check chain, adjustment and operation.														
5. Hydraulic System & Drive Axle – check for leaks and check oil level.														
6. Truck Damage – explain in remarks section.														
7. Operator's Compartment – inspect for cleanliness														
8. Battery Indicator – Observe battery state of charge.														
9. Safety Equipment – check strobe lights, back-up alarm, seat belts, etc.....														
10. Steering – check operation.														
11. Brakes – check brake pedal travel and parking brake adjustment.														
12. Truck Operation – report any unusual operation or noises.														

Remarks: _____

(Signature)

(Date)